



**GUIDELINES TO CANDIDATES WHO SEEK REGISTRATION FOR
THE MONITORED PRACTICAL TRAINING COUNSELING AT
THE SRI LANKA INSTITUTE OF ARCHITECTS**

A. QUALIFICATION REQUIRED TO BE ELIGIBLE TO REGISTER.

Any Architectural student, after successful completion of Architectural studies at a validated Academic Institution would be eligible to register for Practical Training Counseling only as follows:

1.0. Graduates of Academic Institution with Candidate Status Course

These Graduates should sit the respective Examination of SLIA and become successful in the same to be eligible to register for the Practical Training Counselling.

2.0. Graduates of Academic Institution with Listed Status Course

These Graduates should apply to obtain Exemptions from relevant SLIA Examinations and have to face a Viva Voce/Interview conducted by SLIA and become successful to be eligible to register for the Practical Training Counseling.

3.0. Graduates of Academic Institution with Accredited Status Course

These Graduates are exempted from the respective SLIA Examination and would be eligible to register for Practical Training Counseling.

4.0. Any Candidate who has obtained Qualification granted by Foreign Educational Institution.

Those candidates should follow the evaluation process as details given in the 2 (A) and (B) of "Career paths leading to Registration at the Architects Registration Board" Publication No. BAE-109, Revision 19-12-2025 and further revisions.

5.0. Any Candidates who has obtained Foreign Professional Qualifications and Practice as Architect in other Country.

Those Candidates should follow the evaluation process as stated in the 2(C) of "Career paths leading to Registration at the Architects Registration Board" Publication No. BAE-109, Revision 19-12-2025 and further revisions.

For Sri Lankan Qualifications, depending on validation granted to relevant Academic Institution,

- i. Candidates from some institutions are entitled to be exempted from the SLIA Part I and SLIA Part II Examinations simultaneously, therefore, could register for 104 weeks total counseling requirement at once.
- ii. Candidates from some Institutions may have to register for Practical Training Counseling for each Part - I and Part - II Levels separately after obtaining relevant qualification, as required qualification for eligibility for each Part would be differ, based on the validation status granted by SLIA to each Architectural Education Program.

B. OTHER REQUIREMENTS FOR QUALIFIED CANDIDATES.

- a) Should be employed in an **Architectural Trainer Practice**, preferably in an Architectural Practice that has been registered under practice Registration of the PAB, SLIA or as a “Trainer Practice” of BAE, SLIA, who are qualified to train Post Part - I & Post Part II candidates as details given in the SLIA Regulations, the Trainees Experience Record Book (T.E.R.B.) and below:
- i. Basic Qualification of a Trainer Practice to train Post Part - I Trainees as follows:
SLIA registered Trainer Practice with principal and Mentor Architects both should be Chartered Architects with minimum of three years Post Charter Experience or Government Statutory bodies as specified in the Gazette extra ordinary no – 2041/18 of 17th October 2017, which has the capacity to provide training as specified in T.E.R.B.
 - ii. Basic Qualification of a Trainer Practice to train Post Part - II Trainees as follows:
SLIA registered Trainer Practice with a principal and Mentor Architects should be Chartered Architects both with minimum of five years Post Charter Experience or Government Statutory bodies as specified in the Gazette extra ordinary no – 2041/18 of 17th October 2017, and having completed minimum of three projects of reasonable complexity from inception to completion covering all phases of Architectural Services with adequate documentation of the project.(which has the capacity to provide training as specified in T.E.R.B.).
- b) Students who are employed in any other practices or companies which are not an Architectural Practice, even though trained under a Chartered Architects that have been employed in the said practice or company, will not be eligible to register for Monitored Practical Training counseling and fulfill training requirement to obtain Graduate membership and fulfill total practical Training requirement to be eligible to sit for SLIA Part - III Examination.

C. REQUIREMENTS FOR POST PART- I CANDIDATES

- a) Any student who has obtained qualification as stated in A (Equivalent to SLIA Part - I or Exempted from SLIA Part I Examination) & other requirements as stated in B, would be eligible to apply for Post Part - I Practical Training Counseling.
- b) Those students should have obtained SLIA Student Membership.
- c) Those Students should apply for the Practical Training Counseling.
- d) The Application could be downloaded from the SLIA website www.slia.lk. Duly filled application attached with supporting documents as requested on the application should be submitted to Board of Architectural Education (B.A.E.) office at the SLIA with due payments and obtain Trainees Experience Record Book (T.E.R.B.).
- e) Practical Training Experience would only be considered from the effective date of Part - I Qualification, but two months’ prior records from registered date would only be accepted.

- f) After successful Registration for practical training counseling, those students (trainees) will be informed on the first counseling day by email.
- g) All trainees are required to attend first session of counseling and Director of Training would explain salient points of counseling process.
- h) Registered Trainees should study the guidelines given in the T.E.R.B. and attend first counseling session, prepared with any clarifications required to be obtained from the Director of Training.
- i) It is compulsory to attend counseling every Month and submit duly filled and signed records of immediate past four weeks of experiences to D.O.T. to review and give comments.
- j) If failed to attend any Counseling Session due to unavoidable reason, should inform B.A.E. as follows:
 - i. Should inform B.A.E. by email prior to schedule session and hard copy of the Excuse letter should be submitted to D.O.T. during next counseling Session.
 - ii. If failed to attend two consecutive sessions, should inform B.A.E. by email on both occasions and submit excuse letter endorsed by the Mentor Architect at the next counseling session.
 - iii. If failed to attend more than two consecutive sessions, records due to be submitted during absent sessions will not be accepted and will not be counted for the total experience requirement.
- k) After successful completion of fifty-two weeks of Monitored Practical Training Counseling, such trainee would be eligible to obtain Graduate Membership.

D. OTHER REQUIREMENTS FOR PART - II QUALIFIED CANDIDATES.

- a) Any student who has obtained qualification equal lent to SLIA Part - II or Exempted from SLIA Part II Examination would be eligible to apply for Post Part - II Practical Training counseling.
- b) Students should apply for the Practical Training Counseling. Application could be downloaded from the SLIA website www.slia.lk.
- c) Duly filled application attached with supporting documents as requested on the application should be submitted to Board of Architectural Education (B.A.E.) office at the SLIA with due payments and obtain Trainees Experience Record Book (T.E.R.B.).
- d) Practical Training Experience would only be considered from the effective date of Part-II Qualification and two months prior records from registered date would only be accepted if employed and those two months are after effective date.
- e) After successful Registration for practical training counseling for Post Part - II, those trainees will be informed on the first counseling day by email.
- f) All trainees are required to attend first session of counseling and Director of Training would explain salient points of counseling process.
- g) Registered Trainees should study the guidelines given in the T.E.R.B. and attend first counseling session, prepared with any clarifications required to be obtain from the Director of Training.

- h) It is compulsory to attend counseling every month and submit duly filled and signed records of immediate past four weeks of experiences to D.O.T. to review and give comments.
- i) If failed to attend any Counseling Session due to unavoidable reason, should inform B.A.E. as follows:
 - i. Should inform B.A.E. by email prior to schedule session and hard copy of the excuse letter should be submitted to D.O.T. during next counseling Session.
 - ii. If failed to attend two consecutive sessions, should inform B.A.E. by email on both occasions and submit excuse letter endorsed by the Mentor Architect at the next counseling session.
 - iii. If failed to attend more than two consecutive sessions, records due to be submitted during absent sessions will not be accepted and will not be counted for the total experience requirement.
- j) Should have obtained SLIA Graduate Membership after completion of Post Part - I training requirement to be eligible to sit for the SLIA Part III Examination.
- k) After successful completion of 52 weeks of mandatory Post Part II Practical Training Counseling and total of Post Part - I and Post Part - II 104 weeks Practical Training Counseling, such trainee would be eligible to sit for the Part III Examination of SLIA.
- l) Any clarifications required on the Registration of Practical Training requirements, could obtain from the Manager, B.A.E. at SLIA.

Prepared by,

Director of Training,
Board of Architectural Education,
Sri Lanka Institute of Architects.
17th January 2026.

Ratified by Council on 28th January 2026